

**SOUTH MIDDLETON SCHOOL DISTRICT
4 Academy Street, Boiling Springs, PA 17007**

**SCHOOL BOARD MEETING MINUTES
December 3, 2018**

The South Middleton Board of School Directors met on December 3, 2018, in the District Office Board Room for a Regular School Board Meeting. The President, Mr. Michael Berk, called the meeting to order at 7:07 p.m.

Roll call was not conducted at this time, since it was conducted at the organization meeting. This record reflects that no board member left the meeting and all were present.

School Directors

Mr. Steven Bear

Mr. Terry Draper

Mrs. Stacey Knavel

Mrs. Elizabeth Meikrantz

Mr. Jonathan Still

Mr. Michael Berk

Mr. John Greenbaum

Mrs. Denise MacIvor

Mr. Christopher Morgan

Administrative Staff

Dr. Matthew Strine, Superintendent

Melanie Shaver-Durham – Direct. of Curriculum/Instruction

Karl Heimbach – Athletic Director

Student Representatives

Nicholas O'Brien

Eric Gessaman - Absent

Visitors

See attachment to the minutes.

Board Secretary

Matthew Ulmer

Solicitor

Gareth Pahowka

INTRODUCTIONS AND RECOGNITION

Dr. Strine recognized and introduced 7th grader, Madison Knavel. Her holiday card design was selected for the 2018 holiday card this year for South Middleton.

The Boiling Springs High School Girls' Field Hockey team was also recognized for making the post-season in the Fall of 2018.

CITIZENS PARTICIPATION - None

ACCEPTANCE OF MINUTES

Mr. Bear made a motion, seconded by Mr. Morgan, that the Board approves the minutes from the following meeting:

-Regular Board Meeting – 11/19/18

The motion passed unanimously.

FINANCIAL REPORT

The Board approved payment of General Fund bills represented by checks 57713 to 57748 in the amount of \$121,174.58, and Direct Deposits represented by 50320 to 50322 in the amount of \$78.05 as represented in the attached summary.

The Board approved payment of Activity Fund bills represented by checks 15946 to 15959 in the amount of \$12,165.73 as represented in the attached summary.

The Board approved payment of Athletic Fund bills represented by checks 21012 to 21021 in the amount of \$2,100.00 as represented in the attached summary.

The Board approved Board approved payment of Cafeteria Fund bills represented by check 7109 in the amount of \$103,836.84 as represented in the attached summary.

The motion passed unanimously.

REPORTS OF THE SUPERINTENDENT/DIRECTOR OF CURRICULUM & INSTRUCTION, BUSINESS MANAGER AND STUDENT REPRESENTATIVES

Nicholas O'Brien, Student Representative to the Board, updated the Board on three activities that recently occurred: County Chorus was held at BSHS, District Band, and the Fall play.

Eric Gessaman, Student Representative to the Board, spoke about the Dickinson Math competition that was held in October and of 25 teams, SMSD's team finished 4th. In individuals competition, Jack Still placed 8th. He also reported that arrangements were made with Mr. Bogdan's and Mrs. Slentz's class foreign language classes to speak with someone from the Dominican Republic (in Spanish) about the country's culture and school structure.

Dr. Strine reported that winter sports and concert/choral performances are about to begin. Mr. Berk, Dr. Strine, and Mrs. Shaver-Durham recently visited IFES, Rice and YBMS and a planned visit at BSHS will be scheduled.

Mrs. Shaver-Durham reported on the department happenings at the K-8 level, a Title I Family Night, and working with the guidance department on the 339 Plan. She and Dr. Strine have also finished meeting with the faculty regarding the curriculum mapping initiative.

NOTICES AND COMMUNICATIONS - None

BOARD COMMITTEE REPORTS

Facilities Committee

Mr. Berk reported that the committee met at the Boiling Springs High School and toured the building in preparation for 2019-2020 budget planning. The lighting and sound system needs in the auditorium were reviewed, the five-year plan was reviewed, an update on the roofing project was discussed, and an update on the RFP for custodial services was discussed.

TOPIC FOR DISCUSSION - None

NEW BUSINESS

Approval of the Agenda

Mrs. Meikrantz made a motion, seconded by Mr. Bear, that the Board approves the agenda of December 3, 2018, with all corrections as indicated. **The motion passed unanimously.**

Mrs. MacIvor made a motion, seconded by Mr. Bear, that the following items are approved in a block motion:

Board Meetings - 2019

The Board approved the 2019 Board of School Directors Meeting dates.

Newspapers of General Circulation for the District for 2019

The Board designated the Carlisle Sentinel as the newspaper of general circulation for the District for 2019.

Applications - School Psychology Internship - For 2019-2020 School Year

The Board authorized the Administration to proceed with advertising for a school psychology intern for the 2019-2020 school year.

Personnel - Professional - Employment - Short-Term Substitute

The Board employed the following short-term substitute for the 2018-2019 school year:

Name: April R. Lee

Position: Short-Term Substitute - 4th Grade Teacher (replacing Lisa Holland)

Starting Date: 12/4/18 - through approximately 2/1/19

Certification: Emergency Certification - PK-4

Salary: Master's, Step 1 - \$51,593 (pro-rated)

Personnel - Extra Duty - Athletics

The Board approved the following extra duty, athletic positions for the 2018-2019 school year:

*John Walton - Assist. Jr. High Boys Basketball - \$2,536

*Joseph Harker - Head Jr. High Boys Basketball - \$2,782

*Note: These names were already approved, but the positions have been reversed, i.e., originally approved as Joseph Harker as the Assist., and John Walton as the Head Coach.

The motion passed unanimously.

PLANNING/DISCUSSION: REGULAR BOARD MEETING: 12/17/18

The following items were discussed in preparation for the next meeting:

- a. Personnel: Mentor Teacher - 1/2 year for Shannon Miller - Grade 1 @ Rice (Replacing Kaitlin Smith)
- b. Personnel: Director of Business and Operations Position
- c. Personnel: Unpaid Leave Request - Jennifer Flohr
- d. Personnel: Short and Long-Term Substitute Professional Hires
 - Short-Term Substitute - Physical Education Teacher - (Replacement for Rachel Reis - YBMS)
 - Long-Term Substitute - Special Education Teacher - (Replacement for Jennifer Flohr - Rice)
- e. Resolution - EIT Tax

CITIZENS PARTICIATION – None

ADVISORY COMMITTEE REPORTS

Cumberland-Perry ATVS – Mr. Berk

Mr. Berk reported that the board reorganized, the budget has passed and work is being done on the strategic plan. The vo-tech budget will soon be forwarded to the district for approval. The contribution has increased, based on the increased number of students from SMSD going to the tech programs.

PSBA Legislative Liaison – Mr. Still

Mr. Still discussed the EIT resolution proposal.

South Middleton Township – Mrs. Meikrantz

Mrs. Meikrantz does not want to serve as a representative for 2019.

South Middleton Township Parks & Recreation – Mr. Morgan

-No report – Last meeting was cancelled due to snow, and the next meeting will not be held until January 2019.

Bubbler Foundation – Mrs. Meikrantz

-Mrs. Meikrantz stated that efforts were made for Giving Tuesday, but does not have a report yet.

ANNOUNCEMENTS/INFORMATION ITEMS

- Lisa Holland – FMLA Leave
- Enrollment Report
- Board Calendar Dates

ADJOURNMENT

Mr. Bear made a motion that the meeting adjourn. Adjourned: 8:03 p.m.

Respectfully Submitted,

Matthew Ulmer
Board Secretary